



**Delivering Empathy, Connection and Stewardship  
to the Service of our Neighbors in Need!**

## **NEIGHBORHOOD CAPTAIN**

### **Stay Safe:**

- Wash your hands prior to and after packing boxes
- Wear a mask
- Maintain a Social Distance (at least 6 feet) from all people donating or clients you are delivering to
- Never enter anyone's home-leave all packages outside

### **Frequently Asked Questions**

- **How do I start a campaign?**
  - Create a flyer to be distributed in your community. Include:
    - List of items needed
    - List of drop off points for premade boxes([Click for Locations](#))
    - Contact information for guests in need (Stress the information will be kept confidential)
- **How do I get Participation and Clients?**
  - Email friends and contacts
  - Advertise on Neighborhood Facebook Group
  - Present to your church any group you are involved in
  - Leave flyer in people's porch (please check with local authorities to ensure there are no restrictions) We cannot leave in the mailbox (Under no circumstance should you enter person's home or hand flyer to a person-Remember Social Distancing!!)
- **Do I have to check the boxes as they come in?**
  - Check some food items to ensure they are not outdated (Look for damaged label, rust or dust on food items)
  - Discard any outdated food items in the garbage
- **How do we meet the needs of our neighborhood?**
  - Provide a contact that can speak with client directly to access needs (ensure this information is confidential)
  - Work with a team of neighbors to share responsibilities
  - Have participants drop items off at client needing assistance
  - Drop off boxes at collection sites

For questions or concerns please contact:

Feeding Hands Pantry

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